



# International Conference on Non-Communicable Diseases

May 22<sup>nd</sup> – 24<sup>th</sup>, 2017

Cluj-Napoca, Romania

## Oral and Poster presentations

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### General information

#### Oral presentation sessions

Oral presentation sessions will last 120 minutes each and will consist of five papers per session. 20 minutes are allocated for each presentation. At the end of each oral presentation session, 20 minutes will be allocated for questions and discussion.

#### Poster presentations sessions

All posters will be displayed throughout the entire conference. Poster presentation sessions are scheduled in each day of the conference. Presenters are encouraged to stand by their posters during these sessions and present the results and the impact of their work. Handouts and business cards are a good strategy for presenting your work in detail and establishing connections with other researchers.

#### Conflict of interest declaration

Authors must declare any type of relation, be it economic or of any other nature, that may have influenced the realization of the work and/or its preparation for this presentation. The absence of such situation should also be stated. For further information, please use the guidelines published by the International Committee of Medical Journal Editors (ICMJE): <http://www.icmje.org/#conflicts>.

### Oral presentation

**Step 1: Confirm your participation by registering** for the conference by the 2<sup>nd</sup> of May. If you have not done so by the 2<sup>nd</sup> of May, your presentation will be removed from the conference program.

**Step 2:** Prepare a power point presentation. Taking into account the 20 minutes we encourage you to prepare a maximum of 20 slides.

**Step 3:** Please email the presentation no later than the 15<sup>th</sup> of May to [iconic@publichealth.ro](mailto:iconic@publichealth.ro).



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**Step 4:** Please check the conference program booklet to see when you are scheduled for presentation. *Please come to your assigned session room at least 20 minutes prior to the beginning of the presentation session you are assigned to.*

## Technical information

Every room is equipped with a screen projector, laptop, and microphones. Technical assistance is available. The session facilitator and room attendant can assist you as well.

## Poster presentation

**Step 1: Confirm your participation by registering** for the conference by 2<sup>nd</sup> of May. If you have not done so by the 2<sup>nd</sup> of May, your poster will be removed from the conference program.

**Step 2:** Prepare a poster using the following guidelines:

Recommended poster size is A0, which is 841 mm x 1189 mm

Posters are displayed in portrait **format**, not landscape

Catchy headings with big text (at least 48 point font size) are recommended

Try to illustrate your results visually (using graphs, flowcharts and tables)

Avoid long sentences and detailed tables

Use a minimum font size of 20

Colors can be used to stress certain sections, but we recommend using a limited color variation

Use handouts such as A4 copies of the poster to disseminate your findings

**Step 3:** Bring the poster with you (hard copy) to the conference. Ask the registration desk, for information on how to display your poster. You can **display** your poster on Monday morning, May 22<sup>nd</sup> from 08.00 a.m. Materials to display your poster are available at the registration desk. A person will assist you in this process.

**Step 4:** Please **remove** your poster on May 24<sup>th</sup>, before noon. After 12 p.m. posters will be removed and discarded.



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